

## Admissions Checklist

*The following items are required prior to your student's admission.  
Student will not move in until the file is complete*

- Application for Admission
- Birth Certificate
- Computer Network Authorization Form
- Consent to Psychiatric examination: Arrive with a one-month supply of current medications.
- Dental Consent Form
- Divorce Decree Pertaining to Custody and Visitation (if applicable)
- Immunization Records
- Information Sharing Statement (cream colored index card)
- Insurance Card and Prescription Card (Both Sides). If there is no insurance card, a \$2000.00 deposit will be required to cover medical expenses.
- Consent to Examination
- Voice and Media
- Academic Policy
- HLA medical policy
- Release of Information
- Notice & Release
- Notice of Privacy Practices
- Probation Records (If applicable)
- Physical and Blood Work (If not received within five working days or enrollment this will be completed on campus and billed to insurance. Females may have to have blood work within 48 hours prior to enrollment.
- Psychological Testing (I.Q. and personality). If not available HLA will administer within 60 days. Please see financial information sheet.
- Reports From Prior Treatment: i.e. wilderness program, rehab, counseling, psychiatric
- School Records for the Past Three Years and Request for Official Transcripts
- Suspension and Expulsion Letter
- Student Activity Center Sign-Up
- Toiletry Order Form *\*\*(provided at Move-In)*
- Tuition Contract and Check for Required Amount