DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN

License #: **1217-14-008**
Organization Name: **ELK HILL FARM, INC.**

Date of Inspection: **09-18-2023**
Program Type/Facility Name: **14-008 Elk Hill - Spring Garden**

Standard(s) Cited	Comp	Description of Noncompliance	Actions to be Taken	Planned Comp. Date
12VAC35-105-150. (4) - The provider including its employees, contractors, students, and volunteers shall comply with: 4. Section 37.2-400 of the Code of Virginia and related human rights regulations adopted by the state board;	N	Elk Hill - Spring Garden This regulation was NOT MET as evidenced by: See OHR citation below.		10/5/2023

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Organization Name: **ELK HILL FARM, INC.**

Date of Inspection: **09-18-2023**
Program Type/Facility Name: **14-008 Elk Hill - Spring Garden**

Standard(s) Cited	Comp	Description of Noncompliance	Actions to be Taken	Planned Comp. Date
12VAC35-115-230. A. (3a) - Providers shall collect, maintain, and report the following information concerning abuse, neglect, and exploitation: 3. The investigating authority shall provide a written report of the results of the investigation of abuse or neglect to the director and human rights advocate via the department's web-based reporting application within 10 working days from the date the investigation began unless an extension has been granted (see 12VAC35-115-175). This report shall include: 3a. Whether abuse, neglect, or exploitation occurred;	N	Elk Hill - Spring Garden This regulation was NOT MET as evidenced by: • Investigative findings were due in CHRIS on 8/25/23. • Provider did not enter investigative findings in CHRIS until 8/29/23, which was not within 10 working days from the date the investigation began. Failing to enter investigative findings in the CHRIS system within 10 working days from the date the investigation began is a violation of 12VAC35-115-230(A)(3)(a).	PR) 10/05/2023 PR: Program Director did not enter the investigative finding into CHRIS unto 4 days later from the due date. The Program Director will begin to put reminders in her personal calendar to help keep track to CHRIS due dates. Residential Director will oversee this process and discuss in supervision. OHR/OLR) Accepted 10/06/2023	10/5/2023

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12VAC35-115-60. B. (2) - The provider's duties. 2. Providers shall ensure that all services, including medical services and treatment, are at all times delivered in accordance with sound therapeutic practice. Providers may deny or limit an individual's access to services if sound therapeutic practice requires limiting the service to individuals of the same sex or similar age, disability, or legal status.	N	Elk Hill - Spring Garden This regulation was NOT MET as evidenced by: • Employee #1 failed to administer 8pm dosage of Medication #1 to Individual #1. Failing to administer a prescribed medication is failing to ensure that all services, including medical services and treatment, are at all times delivered in accordance with sound therapeutic practice is a violation of 12VAC35-115-60(B)(2).	PR) 10/05/2023 PR: Program Director was in the process of arranging additional training and supervision with Employee #1. However, Employee #1 is no longer employed at Elk Hill. Additionally, all employees have received their annual medication refresher training in the month of September. Residential Director oversaw this process. OHR/OLR) Accepted 10/06/2023	10/5/2023

General Comments / Recommendations:

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

Cassie Purtlebaugh, Human Rights | (Signature of Organization Representative) | Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined