DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN

License #: **1217-14-008**
Organization Name: **ELK HILL FARM, INC.**

Date of Inspection: **12-06-2024**
Program Type/Facility Name: **14-008 Elk Hill - Spring Garden**

Standard(s) Cited	Comp	Description of Noncompliance	Actions to be Taken	Planned Comp. Date

License #: **1217-14-008**
Organization Name: **ELK HILL FARM, INC.**

Date of Inspection: **12-06-2024**
Program Type/Facility Name: **14-008 Elk Hill - Spring Garden**

Standard(s) Cited	Comp	Description of Noncompliance	Actions to be Taken	Planned Comp. Date
12VAC35-46-70. - Each provider shall guarantee resident rights as outlined in § 37.2-400 of the Code of Virginia and in the Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded, or Operated by the Department of Mental Health, Mental Retardation and Substance Abuse Services (12VAC35-115).	N	Elk Hill - Spring Garden This regulation was NOT MET as evidenced by: See OHR citation below.		
12VAC35-115-230. A. (2) - Providers shall collect, maintain, and report the following information concerning abuse, neglect, and exploitation: 2. The director of a service licensed or funded by the department shall report each allegation of abuse or neglect via the department's web-based reporting application within 24 hours of receipt of the allegation (see 12VAC35-115-175).	N	Elk Hill - Spring Garden This regulation was NOT MET as evidenced by: • Provider was notified of allegation of neglect on November 9, 2024. • Provider did not report allegation of neglect via the department's web-based reporting application until November 11, 2024, which is not within the required regulatory timeframe of 24 hours. Failing to report allegations of neglect into the department's web-based application system within 24 hours is a violation of 12VAC35-115-230(A)(2).	PR) 12/24/2024 PR: Program Director will compete the CHRIS report within 24 hours of being notified of the incident. Program Director will keep a notebook of all incidents that needs to be reported to CHRIS within 24 hours. Residential Director will meet with Program Director in monthly supervision and review the notebook to ensure that incident is being reported within 24 hours. OHR/OLR) Accepted 12/26/2024	12/24/2024

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General Comments / Recommendations:

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

Cassie Purtlebaugh, Human Rights	(Signature of Organization Representative)	Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined