License #: **1217-14-015**
Organization Name: **ELK HILL FARM, INC.**

Date of Inspection: **10-03-2022**
Program Type/Facility Name: **14-015 Fair Meadows**

Standard(s) Cited	Comp	Description of Noncompliance	Actions to be Taken	Planned Comp. Date
12VAC35-46-1070. C. - The provider shall notify the department within 24 hours of any serious illness or injury, any death of a resident, and all other situations as required by the department. Such reports shall include: 1. The date and time the incident occurred; 2. A brief description of the incident; 3. The action taken as a result of the incident; 4. The name of the person who completed the report; 5. The name of the person who made the report to the placing agency and to either the parent or legal guardian; 6. The name of the person to whom the report was made.	NS	Elk Hill Group Home Cville This regulation was NOT MET (SYSTEMIC) as evidenced by: CHRIS Number: 20220076 Date/Time of Discover: 09/16/2022 6:00PM Enter Date/Time: 09/18/2022 4:19AM Reporting Delay: 10:19:00 Location Name: Elk Hill Group Home Cville CHRIS Number: 20220077 Date/Time of Discover: 09/16/2022 6:00PM Enter Date/Time: 09/18/2022 4:28AM Reporting Delay: 10:28:00 Location Name: Elk Hill Group Home Cville CHRIS Number: 20220078 Date/Time of Discover: 09/16/2022 5:00PM Enter Date/Time: 09/18/2022 4:36AM Reporting Delay: 11:36:00 Location Name: Elk Hill Group Home Cville CHRIS Number: 20220079 Date/Time of Discover: 09/16/2022 5:00PM Enter Date/Time: 09/18/2022 4:46AM Reporting Delay: 11:46:00 Location Name: Elk Hill Group Home Cville Note: As this is provider's second step in the Progressive Citation Cycle for the same regulation within a one-year period, measured on a rolling basis, provider has demonstrated systemic noncompliance. Provider was previously cited for late reporting • The first citation was issued on 04/19/22 and is now a non-compliant.	PR) 10/10/2022 PR: Residential Coordinator would like to dispute this citation that was received on 10/3/22. After reviewing the CAP, it appears that the dates and times of the systemic violation does not match what was entered into the CHRIS system. I have attached the supporting documentation for all for CHRIS incidents. CHRIS report number #20220076 the date and time of the incident was 8/26/22 @ 8:30pm, and the date and time reported was 8/27/22 @ 11:12am. CHRIS report number #20220077 the date and time of the incident was 8/27/22 @ 12:00pm, and the date and time reported was 8/27/22 @ 5:44pm. CHRIS report number #20220078 the date and time of the incident was 9/3/22 @ 11:58pm, and the date and time reported was 9/4/22 @ 11:46am. CHRIS report number #20220079 the date and time of the incident was 9/3/22 @ 11:58pm, and the date and time reported was 9/4/22 @ 11:59am. Lastly, these incidents did not occur at Elk Hill Charlottesville Group Home. The first case number occur on the Goochland campus, the second incident occurred at our Chesterfield location Elk Hill Amani House, and the last two incidents occurred at our Fluvanna location Elk Hill Spring Garden. OLR) Not Accepted 10/14/2022 Provider is advised to review these incidents again on the Office of Licensing side of CHRIS. It appears from the documentation provided that the incidents initially reviewed were abuse cases entered on the OHR side of CHRIS. Please review the incidents and responds to the CAP by the Due date.	10/31/2022

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			PR) 10/24/2022 PR: Program Director will ensure that the CHRIS Report are completed within 24 hours of a serious illness or injury. The Program Director will retake the Investigation Abuse and Neglect training on November 17th, 2022. Also, the Program Director will ask for support from the Elk Hill CHRIS Administrator and/or Residential Coordinator when completed CHRIS entries if needed. Residential Coordinator will meet with Program Director during supervision meeting and ensure that they CHRIS Reports are being properly documented. OLR) Partially Accepted 10/24/2022 In addition to the above, the provider response needs to include the following: 1. Provide a statement of the issue that led to non-compliance. 2. Include Staff by Title who will monitor the procedures implemented to ensure you stay in compliance with the regulation. 3. Indicate the frequency for monitoring the plan including how it will be monitored (Ex:monthly audits, weekly chart reviews, daily checklist). 4. Staff by title who has the primary responsibility to enter incidents into CHRIS. 5. Staff by title who serves as back up to enter incidents into CHRIS when the designated person is unable to do so including nights, weekends, and holidays. 6. Provider is encouraged to review Office of Licensing CHRIS Training and Guidance	

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			documents located on the DBHDS website as a basis for staff training. You will find a document that contains links to the training and guidance documents uploaded within the CAP for your PR) 10/31/2022 PR: Program Director will ensure that the CHRIS Report are completed within 24 hours of a serious illness or injury. The Program Director will retake the Investigation Abuse and Neglect training on November 17th, 2022. Also, the Program Director will ask for support from the Elk Hill CHRIS Administrator and/or Residential Coordinator when completed CHRIS entries if needed. Residential Coordinator will meet with Program Director during supervision meeting and ensure that they CHRIS Reports are being properly documented. 1. PR: Program Director was focused on the youth behaviors and de-escalating the kids throughout the process. During this process Program Director did not remember to complete the CHRIS entries till Sunday morning. 2. PR: Residential Coordinator will make sure that all CHRIS entries are entered	

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			on time and ensure that Elk Hill stays in compliance with the regulations. 3. PR: Residential Coordinator will meet with the Program Director during monthly supervision to review all CHRIS report. Also, when a CHRIS entry needs to be entered in the system Program Director will contact the Residential Coordinator to go over the steps. Program Director will follow this step for the next 3 months. 4. PR: Program Director will be the primary person entering CHRIS reports. 5. PR: Residential Coordinator will by the backup person for CHRIS entries if the Program Director is ill or on vacation. 6. PR: Program Director has signed up for CHRIS training on November 17th, 2022. Program Director will review the documentation and links to help him for future reports. OLR) Accepted 10/31/2022	

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General Comments / Recommendations:

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

Lakesha Steele, Incident Management Unit	(Signature of Organization Representative)	Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined