DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN

License #: **1217-14-015**
Organization Name: **ELK HILL FARM, INC.**

Date of Inspection: **06-11-2025**
Program Type/Facility Name: **14-015 Fair Meadows**

Standard(s) Cited	Comp	Description of Noncompliance	Actions to be Taken	Planned Comp. Date
12VAC35-46-70. - Each provider shall guarantee resident rights as outlined in § 37.2-400 of the Code of Virginia and in the Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded, or Operated by the Department of Mental Health, Mental Retardation and Substance Abuse Services (12VAC35-115).	N	Fair Meadows This regulation was NOT MET as evidenced by: See OHR citation below.		

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12VAC35-115-230. A. (3a) - Providers shall collect, maintain, and report the following information concerning abuse, neglect, and exploitation: 3. The investigating authority shall provide a written report of the results of the investigation of abuse or neglect to the director and human rights advocate via the department's web-based reporting application within 10 working days from the date the investigation began unless an extension has been granted (see 12VAC35-115-175). This report shall include: 3a. Whether abuse, neglect, or exploitation occurred;	N	Fair Meadows This regulation was NOT MET as evidenced by: • Allegation of neglect of supervision resulting in self-injurious behaviors was reported on May 9, 2025 under CHRIS Abuse 20250046. • As of the morning of June 11, 2025, the investigation report had not been entered into the web-based reporting application in accordance with 12VAC35-115-230(A)(3).	PR) 06/27/2025 PR: To address and prevent future occurrences, the following corrective actions have been implemented. The Program Director, Case Manager, and House Manager will be all be trained investigator by the end of July 2025. The Program Director has created a tracking log to monitor the status and due dates of all CHRIS reports and investigation at Fair Meadows. The Residential Director will review the log system during monthly supervision. In addition, the Residential Director has created a system to monitor all CHRIS investigation throughout the organization. The Residential Director will monitor this on a daily basis. OHR/OLR) Accepted 07/06/2025	6/27/2025

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General Comments / Recommendations:

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

Cassie Purtlebaugh, Human Rights	(Signature of Organization Representative)	Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined