DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN

License #: **1217-14-015**
Organization Name: **ELK HILL FARM, INC.**

Date of Inspection: **06-13-2025**
Program Type/Facility Name: **14-015 Fair Meadows**

Standard(s) Cited	Comp	Description of Noncompliance	Actions to be Taken	Planned Comp. Date
12VAC35-46-70. - Each provider shall guarantee resident rights as outlined in § 37.2-400 of the Code of Virginia and in the Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded, or Operated by the Department of Mental Health, Mental Retardation and Substance Abuse Services (12VAC35-115).	N	Fair Meadows This regulation was NOT MET as evidenced by: See OHR citation below.		

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12VAC35-115-230. A. (3a) - Providers shall collect, maintain, and report the following information concerning abuse, neglect, and exploitation: 3. The investigating authority shall provide a written report of the results of the investigation of abuse or neglect to the director and human rights advocate via the department's web-based reporting application within 10 working days from the date the investigation began unless an extension has been granted (see 12VAC35-115-175). This report shall include: 3a. Whether abuse, neglect, or exploitation occurred;	N	Fair Meadows This regulation was NOT MET as evidenced by: **CHRIS A#20250042** • Allegation of neglect of supervision resulting in self-injurious behaviors was reported on May 5, 2025, under CHRIS Abuse 20250042. • The investigation report was not entered into the web- based reporting application (CHRIS) until June 11, 2025, which is not in accordance with 12VAC35-115-230(A)(3). **CHRIS A#20250051** • Allegation of neglect of supervision resulting in self-injurious behaviors was reported on May 26, 2025, under CHRIS Abuse 20250051. • The investigation report was not entered into the web-based reporting application (CHRIS) until June 11, 2025, which is not in accordance with 12VAC35-115-230(A)(3).	PR) 06/27/2025 PR: The Program Director took the Investigation training on May 8, 2025. However, the Program Director did not log into the website. The Program Director shared the computer screen with the Case Manager. Therefore, the Program Director did not get credit and did not get certified in the investigation training. As a result, when the Program Director completed the investigation for CHRIS Report #20250042 and #20250051 on May 9, 2025 it was brought to Elk Hill's attention that the investigation was not valid. A trained investigator completed the investigation on June 12, 2025. The Program Director is signed up for the training on July 24, 2025. Also, moving forward all investigations will be conducted by a trained investigation. The Residential Director will ensure the Program Director takes the investigation training. Lastly, the Residential Director has created a system to monitor all investigation throughout the organization. OHR/OLR) Accepted 06/27/2025	6/27/2025

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General Comments / Recommendations:

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

Cassie Purtlebaugh, Human Rights	(Signature of Organization Representative)	Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined