

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN**

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Investigation ID: 107

License #: 1376-14-001

Organization Name: Jackson-Feild Homes

Date of Inspection: 03-22-2022

Program Type/Facility Name: 14-001 Jackson Feild Homes

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
12VAC35-46-1060. C. - The provider shall develop and implement written safety rules for use and maintenance of vehicles and power equipment.	N	Jackson Feild Homes This regulation was NOT MET as evidenced by: During an incident on 3/10/22, where Individual #1, Individual #2, and Individual #3 were able to elope from the cottage and steal one of the provider's vehicles, staff did not follow the provider's policy and safety rules that they had implemented regarding storage of the car keys for the vehicle. Employee #3 reported that it is the provider's policy that staff check in a vehicle after using it, and car keys are supposed to be returned either to the nursing office or the First Step Cottage. Employee #2 did not follow the provider's policy on 3/10/22 as they locked the car keys in the staff office in Darden cottage.	PR) 06/07/2022 The protocol currently in place regarding Vehicle Safety & Key Log-Out/In will be monitored weekly by Transportation staff, Residential Services Supervisor (RSS) and Senior Residential Services Supervisor (SRSS). A copy of the protocol and log out/in forms are attached. In addition, the Darden RSS resigned from his position (see attached resignation letter). OLR) Accepted 06/16/2022	4/13/2022

General Comments / Recommendations:

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

Lauren Allen, Investigator

(Signature of Organization Representative)

Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined