



NATSAP Dues Invoice

Date: Program Name:
Address:

NATSAP dues are based on a two-tiered structure that includes a Program Fee and a Census Fee. These two fee amounts are reviewed annually by the Board and any changes are approved as part of the budgeting process.

The Program Fee is set at \$1,100 per program. The Census Fee is set at \$23 per student based on the program's entire Average Daily Census (ADC) up to a maximum of 130 Average Daily Census (ADC). Programs with 10 or less students do not pay a census fee.

If you are owned by a Multiple Program Organization (a company with multiple programs in NATSAP all of which are owned by a single business entity), contact the Executive Director, Jan Moss, for payment instructions.

Average Daily Census Calculation

To calculate your dues you need to first determine the last calendar year ADC. Adding the total number of service days provided for all clients in a calendar year and dividing that number by 365 derives ADC. A service day is considered to be all or any portion of a 24-hour period in which you provide service to one client.

Calculate and complete the form below and mail a completed copy with your check to the NATSAP Office.

INVOICE CALCULATION

Total Clients Served in last calendar year		Last Calendar Year ADC	
Independent Program Fee: \$1,100			\$
Census Fee: (if ADC is 10 or less)			- 0 -
Census Fee: (if ADC is greater than 10) ADC# (130 max.) x \$23.00			\$
Total Invoice			\$

Note: If you are submitting your application after January 31st your dues will be pro-rated from the 1st of the month following the date of submission to December 31st. Contact the NATSAP office for assistance before submitting your application and dues

Signature

Date

Please make check payable to:
NATSAP
126 North Marina, Suite 2
Prescott, AZ 86301

If you have any questions or need help please contact Jan Moss at the NATSAP office at (928) 443-9505 or jan@natsap.org

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