

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN**

Page: 1 of 3

License #: **2917-14-001**

Organization Name: **Three Rivers Treatment Center, LLC**

Date of Inspection: **10-17-2022**

Program Type/Facility Name: **14-001 Three Rivers Treatment Center**

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
12VAC35-46-300. B. (5) - The records of each employee shall include: 5. Annual performance evaluations;	N	Three Rivers Treatment Center This regulation was NOT MET as evidenced by: The provider's files for Employee #3 did not include an annual performance evaluation. Please submit Employee #3 annual performance evaluation.	PR) 11/09/2022 PR1: The annual performance evaluation for Employee #3 was completed on June 14, 2022. Employee #3 did not turn in the evaluation after receiving it, believing that Human Resources already had a copy. Human Resources now has a copy of the evaluation properly filed in Employee #3's personnel record. Date completed: 10-19-2022 PR2: Three Rivers has transitioned to an electronic HR/LMS system that will present to and monitor receipt from management staff of all annual evaluations. Annual evaluations will automatically be filed in an employee's personnel file on completion by this system. Transition completed: 10-31-2022 PR3: The Human Resources Director will monitor completion of annual evaluations annually using reports provided from the HR/LMS system. Three Rivers conducts annual evaluations in April of each year. OLR) Accepted 11/14/2022	10/31/2022

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN**

Page: 2 of 3

License #: **2917-14-001**

Organization Name: **Three Rivers Treatment Center, LLC**

Date of Inspection: **10-17-2022**

Program Type/Facility Name: **14-001 Three Rivers Treatment Center**

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
12VAC35-46-590. B. - The interior and exterior of all buildings shall be safe, properly maintained, clean, and in good working order. This includes, but is not limited to, required locks, mechanical devices, indoor and outdoor equipment, and furnishings.	N	Three Rivers Treatment Center This regulation was NOT MET as evidenced by: The tops of the baseboards in hallways and living areas of the facility were coated with dirt.	PR) 11/09/2022 PR1: Hallway and unit baseboards were cleaned on 10-27-2022. PR2: Baseboard cleaning as a specific item has been added to Housekeeping monthly checklist. All staff have been informed that should baseboards be noticed as dirty that a work order should be completed to Housekeeping. PR3: Baseboard inspections have been added as a separate line item to Hazard Surveillance/Environmental rounds conducted quarterly. The Director, Facility Operations will monitor all work orders and HSE inspections monthly to ensure units, including baseboards, are cleaned in accordance with facility policy. OLR) Accepted 11/14/2022	10/31/2022

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN**

Page: 3 of 3

License #: **2917-14-001**

Organization Name: **Three Rivers Treatment Center, LLC**

Date of Inspection: **10-17-2022**

Program Type/Facility Name: **14-001 Three Rivers Treatment Center**

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
General Comments / Recommendations:				
I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.				
_____ Cynthia Gwinn, Licensing Specialist		_____ (Signature of Organization Representative)		_____ Date
C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined				