DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN

License #: **3905-14-008**
Organization Name: **Beginning Today Youth Services, LLC**

Date of Inspection: **09-16-2025**
Program Type/Facility Name: **14-008 Beginning Today Youth Services**

Standard(s) Cited	Comp	Description of Noncompliance	Actions to be Taken	Planned Comp. Date
12VAC35-46-1070. C. - The provider shall notify the department within 24 hours of any serious illness or injury, any death of a resident, and all other situations as required by the department. Such reports shall include: 1. The date and time the incident occurred; 2. A brief description of the incident; 3. The action taken as a result of the incident; 4. The name of the person who completed the report; 5. The name of the person who made the report to the placing agency and to either the parent or legal guardian; 6. The name of the person to whom the report was made.	N	Beginning Today Youth Services This regulation was NOT MET as evidenced by: CHRIS Number: 20250002 Date/Time of Discover: 08/31/2025 2:30PM Enter Date/Time: 09/03/2025 10:36AM Reporting Delay: 44:6:00 Location Name: Beginning Today Youth Services CHRIS Number: 20250003 Date/Time of Discover: 09/15/2025 3:30PM Enter Date/Time: 09/16/2025 5:56PM Reporting Delay: 2:26:00 Location Name: Beginning Today Youth Services	PR) 09/16/2025 The provider attempted to put the SIR in the CHRIS system. The provider's account was locked. The provider contacted the CONNECT Help Desk as well as the CHRIS system supervisor. These contacts are evident by Help Desk and CHRIS system supervisor's notes. OLR) Partially Accepted 09/22/2025 In addition to the above, the provider response needs to include the following: 1. Incident 20250003 has been added to the citation. Please review. 2. Provider is reminded that user passwords will expire if inactive for over 90 days. To keep passwords active, all users must log in at least once every 89 days. 3. Provider is reminded that user passwords will expire if inactive for over 90 days. To keep passwords active, all users must log in at least once every 89 days. 4. Staff by title responsible for monitoring process implemented to ensure timely data entry of Level II and Level III incidents into CHRIS. This role should be someone other than the person who is responsible for entering the data in checklist). CHRIS where possible. 5. Indicate the frequency for monitoring the plan including how it will be monitored (Ex: daily checks, monthly audits, weekly chart reviews, quarterly PR) 09/28/2025	9/3/2025

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			Chief Administrative Officer and Chief Operating Officer will ensure that level 2 and 3 SIRs are put into the CHRIS system with all requirement information within 24 hours. The Chief Administrative Officer will log in monthly so that the account will remain active. Monthly log ins and audits will be completed and serve as activity and will assist with the account becoming inactive. OLR) Accepted 10/16/2025	

General Comments / Recommendations:

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

Lakesha Steele, Incident Management Unit	(Signature of Organization Representative)	Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined