

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN**

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Investigation ID: 8

License #: 4531-14-009

Organization Name: A Mission for Michael

Date of Inspection: 12-23-2024

Program Type/Facility Name: 14-009 Longford Farm

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
12VAC35-46-310. A. (8) - Required initial training: 8. Before administering medication, all staff responsible for medication administration shall have successfully completed a medication training program approved by the Board of Nursing or be licensed by the Commonwealth of Virginia to administer medications.	N	Longford Farm .This regulation was NOT MET as evidenced by: Before administering medication, Employee #2, Employee #3, Employee #4, and Employee #5 did not successfully complete a medication training program approved by the Board of Nursing or be licensed by the Commonwealth of Virginia to administer medications. Compliance with this regulation requires that staff receive the 32 hour medication administration training approved by the Virginia Board of Nursing for staff of children's residential facilities as outlined in Regulation 310.A.8.	PR) 01/24/2025 The root cause of this deficiency was the belief that our processes were self-administration and that staff were not considered to be administering medications. Staff will now be signed up for an online 32 hour medication administration course upon onboarding. Additionally, all current staff have already been signed up for the course and are in the process of completing the course. Evidence of completion will be stored in the personnel files for each staff member. Compliance with this process and making sure no one is administering medications until they have completed this course is to be tracked by the Clinical Director and the Residential Supervisor. OLR) Accepted 01/31/2025	1/24/2025

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12VAC35-46-850. C. - All staff responsible for medication administration shall have successfully completed a medication training program approved by the Board of Nursing or be licensed by the Commonwealth of Virginia to administer medications before they can administer medication.	N	Longford Farm This regulation was NOT MET as evidenced by: Four out of five staff responsible for administering medication did not successfully complete a medication training program approved by the Virginia Board of Nursing and are not licensed by the Commonwealth of Virginia to administer medications. Employee #2, Employee #3, Employee #4, and Employee #5. Compliance requires that all staff responsible for medication administration successfully complete the medication administration training program approved by the Virginia Board of Nursing that consists of 32 hours of classroom training. The Provider must also document that the trainer is a qualified trainer by keeping a copy of the trainer's certificate on file, as outlined in Regulation 850 C.	PR) 01/24/2025 The root cause of this deficiency was the belief that our processes were self-administration and that staff were not considered to be administering medications. Staff will now be signed up for an online 32 hour medication administration course upon onboarding. Additionally, all current staff have already been signed up for the course and are in the process of completing the course. Evidence of completion will be stored in the personnel files for each staff member. Compliance with this process and making sure no one is administering medications until they have completed this course is to be tracked by the Clinical Director and the Residential Supervisor. OLR) Accepted 01/31/2025	1/24/2025

General Comments / Recommendations:

I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.

Chantelle Blackson-Dixon, Licensing
Specialist

(Signature of Organization Representative)

Date

C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined