

**DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES
CORRECTIVE ACTION PLAN**

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License #: **493-14-001**

Organization Name: **Timber Ridge School**

Date of Inspection: **09-21-2023**

Program Type/Facility Name: **14-001 Timber Ridge Level C RTC**

<u>Standard(s) Cited</u>	<u>Comp</u>	<u>Description of Noncompliance</u>	<u>Actions to be Taken</u>	<u>Planned Comp. Date</u>
12VAC35-46-70. - Each provider shall guarantee resident rights as outlined in § 37.2-400 of the Code of Virginia and in the Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded, or Operated by the Department of Mental Health, Mental Retardation and Substance Abuse Services (12VAC35-115).	N	Timber Ridge Level C RTC This regulation was NOT MET as evidenced by: See OHR citations below.		10/20/2023

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12VAC35-115-230. A. (3a) - Providers shall collect, maintain, and report the following information concerning abuse, neglect, and exploitation: 3. The investigating authority shall provide a written report of the results of the investigation of abuse or neglect to the director and human rights advocate via the department's web-based reporting application within 10 working days from the date the investigation began unless an extension has been granted (see 12VAC35-115-175). This report shall include: 3a. Whether abuse, neglect, or exploitation occurred;	N	Timber Ridge Level C RTC This regulation was NOT MET as evidenced by: During review, the advocate identified the following: - The director was notified of the allegation of medication-related neglect on 9/4/23. - The investigation was completed in the web-based reporting application on 9/20/23 after the provider was reminded of the reporting deadline. - The investigation was completed 12 working days following the notification of the allegation to the director.	PR) 10/10/2023 Director will add any pending investigation due dates to their outlook calendar. These status of the pending investigations will also be reviewed in their weekly supervision meeting with the CEO. OHR/OLR) Accepted 10/10/2023	10/6/2023

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12VAC35-115-50. B. (2) - In receiving all services, each individual has the right to: 2. Be protected from harm including abuse, neglect, and exploitation.	N	Timber Ridge Level C RTC This regulation was NOT MET as evidenced by: "Neglect" means failure by a person, program, or facility operated, licensed, or funded by the department, excluding those operated by the Department of Corrections, responsible for providing services to do so, including nourishment, treatment, care, goods, or services necessary to the health, safety, or welfare of an individual receiving care or treatment for mental illness, intellectual disability, or substance abuse. During an internal investigation, the provider determined the allegation of medication-related neglect is substantiated due to the following: • Individual 1 left with Individual 1's parent for an off-campus outing. • Employee 1 failed to administer Medication 1, Medication 2, Medication 3, and Medication 4 prior to Individual 1 leaving campus. • Employee 1 failed to ensure Individual 1 had received medications before leaving for the day for an off-campus outing.	PR) 10/10/2023 The Program Management Team met to review and update policy 2112 regarding medications. The policy was updated to state that parents/caregiver must have the medications in hand before the student is called to depart for his visit. Staff will be trained on this update at the residential training day on 10/17/23. OHR/OLR) Accepted 10/10/2023	10/20/2023

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General Comments / Recommendations:				
I understand it is my right to request a conference with the reviewer and the reviewer's supervisor should I desire further discussion of these findings. By my signature on the Corrective Action Plan, I pledge that the actions to be taken will be completed as identified by the date indicated.				
_____ Cassie Purtlebaugh, Human Rights		_____ (Signature of Organization Representative)		_____ Date
C = Substantial Compliance, N = Non Compliance, NS = Non Compliance Systemic, ND = Non Determined				