



Child Care Licensing Unit

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I. Program Information

STATEMENT OF FINDINGS

ISSUE DATE : 7/2/2026

VISIT DATE : 6/24/2026

VISIT TYPE : Renewal

CORRECTIVE ACTION PLAN DUE DATE : 7/23/2026

Name of the program : MPA at Rumney

Program address : 1765 Route 25 Rumney New Hampshire 03266

License No. : CCRB-06690

Licensing Coordinator : Heather Dombroski, Brian Newbury

In accordance with RSA 170-E, the department finds non-compliance with the following statutes and/or rules:

II. Non-Compliance List

Regulation number : He-C 4001.11(a)

A written record of physical examination shall be on file for all program employees and household members who will have regular contact with residents.

Observation : The licensing coordinator's review of staff records revealed that documentation of a physical examination was missing in one of five records reviewed.

Corrective Action Plan : The missing health form for the employee is now on file. The employee was able to produce the required documentation.

Completion Date : 7/6/2026

Regulation number : He-C 4001.14(l)

The program director or designee shall conduct fire drills at varying times, including night time hours, once each month in each building that is used as residential child care space.

Observation : The licensing coordinator's review of the fire drill log revealed the program had not conducted monthly fire drills in April and May of 2026, but had conducted two additional fire drills in June to replace the missing drills.

Corrective Action Plan : To not miss upcoming fire drills, the facility will begin doing monthly fire drills during the first week of every month. Allowing for a consistent drill week to occur and to allow for filling any missed drill due to an unforeseen circumstance arising during the drill time.

Completion Date : 7/6/2026

Regulation number : He-C 4001.14(n)

Programs shall ensure that all residents and program staff evacuate the building during each fire drill.

Observation : The licensing coordinator's review of the fire drill log revealed that the program had conducted fire drills with only staff and without residents present in the building during three fire drills that were conducted between June 2025 and June 2026.

Corrective Action Plan : Students will practice fire drills during residential time once a month, rotating each first, second and/or third shifts, to ensure safety through regular drills. The fire drills will also be planned at the beginning of each month, allowing time to complete the drill if unforeseen circumstances arise during the planned drill day.

Completion Date : 7/6/2026

Regulation number : He-C 4001.15(t)(3)

The medication log required in (s) above shall for each medication prescribed, include at a minimum: a. The name of the resident; b. The date and time the medication was taken; c. A notation of any medication occurrence or the reason why any medication was not administered or taken as ordered or approved; d. The dated signature of the authorized staff who administered the medication to the resident; and e. For administration of a PRN, documentation including the reason for administration and the name and title of the person who authorized the PRN.

Observation : Review of medication storage and documentation of controlled medications in the program indicated that the counts, while accurate, were not properly documented on 6/8, 6/9, 6/10, 6/11, 6/12, 6/13, 6/16, 6/17, 6/18, 6/19, 6/20, 6/22, 6/23, and 6/24/2026, as there were no signatures of the authorized staff who administered the medication on these dates.

Corrective Action Plan : There was no missing medication; the electronic medical attendance record was also accurately confirming the medication delivery. The paper Narcotic log was not adjusted after the delivery of these medications. Nurse faculty were able to confirm and have the correct faculty initial the missing signature portion. Nurse provided immediate refresher training for the faculty who missed filling the log out. Med faculty will conduct a specific training around this area for faculty on July 22, 2026.

Completion Date : 7/22/2026

Regulation number : He-C 4001.15(x)(1)a

Medication shall be kept in a storage area that is locked and accessible only to authorized personnel.

Observation : The licensing coordinator's inspection of resident bedrooms revealed topical medications consisting of a small tube of Bacitracin ointment found in room 5 on the first floor, and individual packets of triple antibiotic ointment found in room 7 on the second floor, which were not stored in locked areas accessible only to staff.

Corrective Action Plan : Faculty will be provided a specific training on July 22nd, 2026, addressing topical ointment and antibacterial packets not being allowed in student rooms.

Completion Date : 7/22/2026

Regulation number : He-C 4001.16(b)(4)

Programs shall provide sturdy, comfortable furniture and furnishings, that are clean and in good repair.

Observation : Several seat cushions in the community room on the first floor were observed with tears in the material covering the cushion that had not been repaired or replaced. In addition, the inspection of room 6 on the second floor revealed a metal bed frame leaning against the wall, which had a large hole in the middle of the spring platform, exposing sharp edges.

Corrective Action Plan : New couch cushions have been ordered to replace all torn couch cushions. A new bed frame was provided. Cushions were ordered on the July 3rd. MPA Rumney will complete monthly checks on furniture condition. MPA Rumney will report furniture issues to its maintenance department to be replaced.

Completion Date : 7/3/2026

Regulation number : He-C 4001.16(i)(1)c

Programs shall provide each resident with a bed equipped with a pillow and a firm mattress that is free from rips or holes in the fabric covering that would allow residents access to the interior components of the mattress.

Observation : The inspection of resident bedrooms revealed several mattresses with torn vinyl areas, exposing the interior components of the mattress and making the surface porous and unable to be effectively cleaned and sanitized.

Corrective Action Plan : All torn mattresses have been thrown away and replaced. In addition, mattress protectors were also installed to protect the mattresses. MPA Rumney will conduct monthly inspections on mattresses during residential meetings. MPA Rumney will report mattress issues to maintenance for replacement.

Completion Date : 7/8/2026

Regulation number : He-C 4001.17(k)(1)

All toys, equipment, and learning materials shall be in good repair.

Observation : Several seat cushions in the community room on the first floor were observed with tears in the material covering the cushion that had not been repaired or replaced. In addition, room 6 on the second floor, a metal bed frame was observed leaning against the wall and contained a large hole in the middle of the spring platform with sharp edges that had not been removed or replaced.

Corrective Action Plan : New couch cushions have been ordered to replace all torn couch cushions. A new bed frame was provided. Cushions have been ordered. MPA Rumney will conduct monthly inspections of the couch cushions in conjunction with the furniture inspection. MPA Rumney will report cushion issues to the maintenance department for repair.

Completion Date : 7/3/2026

Regulation number : He-C 4001.18(p)

At least once each day and whenever visibly soiled, sinks, toilets, commodes, foot stools, potty chairs, and adapters shall be cleaned to remove visible dirt and sanitized.

Observation : The half-bathroom located in room 8 on the second floor was visibly soiled on the sink countertop and the inside of the toilet bowl, which indicated that the bathroom had not been cleaned daily.

Corrective Action Plan : All bathrooms have been deep cleaned. Students that have half bathrooms in their room will be supported in cleaning their bathrooms daily when they are

completing their afternoon room standards. Afternoon room standards are a scheduled time each day that allows the students to clean and organize their room daily in a routine way. Students will always have help from faculty if requested or identified that a student needs support in the cleaning of their room.

Completion Date : 7/22/2026