

Contact

www.linkedin.com/in/thomas-locke-tl (LinkedIn)

Top Skills

Process Improvement
Financial Reporting
Accounting

Certifications

Microsoft Certified Business
Management Solutions Specialist -
Financials (Dynamics GP)

Thomas Locke

Financial Systems Controller, Vivant Behavioral Healthcare
Nashville Metropolitan Area

Summary

A highly experienced IT and Finance professional who has demonstrated the ability to provide immediate increased efficiencies in operations and application support in various capacities and across various industries. Strong technical and business/functional qualifications with over 20 years of hands-on experience in product and project management, systems engineering strategies, and software application management, especially with Microsoft Dynamics GP. A results-oriented, detail-oriented, customer-focused, and driven team player with a proven ability to successfully analyze an organization's critical business requirements, identify deficiencies and potential opportunities, and develop cost-effective solutions for enhancing competitiveness, increasing revenues, and improving customer service offerings.

Experience

Vivant Behavioral Healthcare
Controller - Financial Systems
January 2024 - Present (1 year 7 months)

Willetts Technology
Senior Financial Systems Engineer
October 2021 - December 2023 (2 years 3 months)

Sequel Youth and Family Services
Controller - Financial Systems
February 2017 - October 2021 (4 years 9 months)

GEODIS Logistics LLC
2 years 4 months
Senior Manager, Corporate Applications
December 2014 - September 2016 (1 year 10 months)
Brentwood, TN

- Managed the Corporate Applications team comprised of six full-time staff and three contractors, responsible for the corporate applications: Dynamics GP, Hyperion/Essbase, Sage Fixed Assets, Softbase, Kronos, Business Intelligence, Data Warehouse, SharePoint, Project Server, Ovation, and WebFocus.
- Guided and mentored the team; conducted periodic staff reviews; developed job descriptions; interviewed and hired team members, and, when warranted, terminated team members.
- Served as application administrator for other key corporate applications: Kronos, MVP JAMS job scheduler, Halogen, Project Server, and Quickbase.
- Developed project plans for key initiatives, including the upgrade of Dynamics GP, the migration of a key database server, and the creation of an enhanced disaster recovery plan for the financial applications.
- Developed and gave presentations to executive leadership on the team's progress on key projects.
- Developed, defended, managed, and monitored \$2M Corp Apps departmental budget.
- Negotiated and renewed software support agreements with vendors.
- Worked with other IT teams and departments (e.g., Finance, Accounting, HR, Procurement) to maintain the stability and reliability of the corporate applications, while also enhancing their functionality and contribution to the company.
- Initiated and obtained the development of tools to reset passwords for Dynamics AX users and unlock their stuck Citrix sessions.
- Served as the Senior Systems Administrator, Hyperion/Essbase during the months searching to fill that position.
- Continued in the role of the Senior Systems Administrator, Financial Applications during the months searching to fill that position.
- Position was eliminated as a result of purchase of OHL by GEODIS.

Senior Systems Administrator - Financial Systems

June 2014 - December 2014 (7 months)

Brentwood, TN

- Managed the key financial software applications and interfaces between them: Dynamics Great Plains (v 2010), Anyview, FRx (6.7), eOne Solutions SmartConnect, Ariett (ReqNet, AP Invoice, Xpense), Sage Fixed Assets, and Softbase.
- Trained users in the functionality, features, and usage of these applications.
- Led and implemented the upgrade of these applications to maintain compliance with current release versions.

- Optimized users' utilization of these applications through on-site and telephone coaching; provided application and technical support to users.
- Provided technical support and direction to IT network administrators, database administrator, and Business Intelligence team related to these applications.
- Developed SQL scripts, views, and stored procedures to extract data from these applications to meet business needs.
- Was promoted to Senior Manager, Corporate Applications.

Miraca Life Sciences

Senior Software Engineer

February 2013 - January 2015 (2 years)

Irving, TX

- Managed the key financial software applications and interfaces between them: Dynamics GP (v 2010), FRx (6.7), ImageTag KwikTag, eOne Solutions SmartConnect, Ariett ReqNet, Wasp Inventory Control, deFacto, FastPath ConfigAD, FastPath Assure, and Dynamics SL.
- Trained users in the functionality, features, and usage of these applications.
- Led and implemented the upgrade of these applications to maintain compliance with current release versions.
- Optimized users' utilization of these applications through on-site and telephone coaching, providing application and technical support to users.
- Provided technical support and direction to IT network administrators, database administrator, and Business Intelligence team related to these applications.
- Developed SQL scripts, views, and stored procedures to extract data from these applications to meet business needs.

PCI Gaming Authority

Business Systems Manager

October 2009 - February 2013 (3 years 5 months)

- * Managed the key back-of-the-house software applications that are the core of the operations of the business, including Dynamics Great Plains (v 2010 & 10), FRx (6.7), Stratton Warren (v 8.2), Attendance Enterprise (v 5), BI360, MAS90 (v 4.2 – 4.4), and Eatec (v 3.2).
- * Managed, directed, and mentored business analyst staff and assist team members in enhancing their skill sets.
- * Led and implemented the upgrade of DGP from version 10 to version 2010 throughout PCI and its eight entities.

- * Led the IT implementation of Stratton Warren v 8.2 throughout PCI and four of its entities and subsequent upgrade to version 8.5.
- * Led and implemented DGP and Attendance Enterprise at three new entities.
- * Led and implemented the conversion from MAS90 to DGP at two acquired entities.
- * Provided primary application and technical support to over 70 DGP users, 50 Attendance Enterprise users, and 75 Stratton Warren users within eight entities with all aspects of each software and related ISV applications, including optimizing their usage, establishing and implementing best practices regarding their usage, training users, resolving users' issues, managing and backing up the underlying databases and servers (SQL and IBM iSeries), and installing service packs, tax updates, and product-enhancing code as well as creating new databases.
- * Defined and managed interfaces between DGP, Stratton Warren, Attendance Enterprise, and Micros as well as the interfaces between Stratton Warren and Staples, Sysco, and US Foodservice.
- * Collaborated with users at all levels and departments within PCI in extracting data to meet the needs of the business.
- * Coordinated with vendors such as Microsoft, Agilysys, and Gorrie-Regan the ongoing enhancement of the applications.

Flagstone Reinsurance Holdings Ltd.

Microsoft Dynamics GP Consultant

January 2009 - August 2009 (8 months)

- * Developed training program and materials for training Flagstone's Microsoft Dynamics GP users in best practices usage of DGP; my manuals provided in-depth content and screenshots covering topics including: Fundamentals, Intercompany Processing, Multicurrency functionality in both General Ledger and Payables Management modules, Encore Bank Reconciliation, and differences between DGP versions.
- * Traveled to multiple global locations to train Flagstone's DGP users in functionality, features, and usage of DGP.
- * Optimized users' utilization of DGP through on-site and telephone coaching and video conference, providing application and technical support to users; provided technical support to IT staff related to DGP database structure, applying hotfixes, and creating SQL scripts to access data from DGP tables.
- * Collaborated with management and staff across the globe to implement various DGP-related projects, including upgrading existing environment from version 9 to version 10, configuring and implementing EFT for Payables Management module, establishing database interfaces between DGP and ISV

software applications, creating FRx reports, and creating integrations to import multicurrency journal entries and multicurrency payables transactions.

Crowe Horwath LLP

Dynamics GP Consultant

November 2007 - October 2008 (1 year)

- * Configured, implemented, upgraded, and provided support for Microsoft Dynamics GP (including ISV applications such as Mekorma and Rockton Software) for a diverse range of clients located throughout the US.
- * Consulted with client management and staff to perform projects based on project management methodology, including documenting business requirements, providing status updates to stakeholders, managing the project, prototyping, piloting, data conversion, data migration, cutover, reviewing lessons learned and providing post-production support.
- * Performed process review of clients' existing operations and developed more streamlined method of executing those processes, so that clients experienced financial efficiencies as well as significant improvements in meeting deadlines.
- * Documented clients' existing accounting processes, developed procedures for executing these processes within GP, and trained users in performing those procedures.
- * Trained users in functionality, features, and usage of DGP version 10 and modules, and optimized clients' utilization of DGP through on-site and telephone coaching, providing application and technical support to clients.
- * Collaborated with internal team members to share knowledge and assist them with resolving clients' issues.

GE Aviation

SAP Implementation GL Process Lead - US

March 2006 - November 2007 (1 year 9 months)

- * Responsible as the sole process lead for implementing the FI/CO modules of SAP R/3 at all sites in the US.
- * Developed, wrote, and tested scripts to define how processes executed in existing business systems (esp. Oracle) would be completed in the new SAP environment.
- * Developed training courses to train all SAP users in basic SAP functionality and all GL users in FI/CO functionality.
- * Developed and wrote report requirements for existing business reports to be executed in SAP; coordinated with software developers and site users the specification and testing of these reports in Business Warehouse.

- * Created and implemented schedules to collapse each site's existing chart of accounts into UK-based chart of accounts and tracking mechanisms for reconciling GL account balances.
- * Created and maintained mapping of departments and GL accounts in existing business systems to SAP.
- * Collaborated in development of and maintained the global month-end close process for producing monthly financial statements across all global sites and business service centers, within one productive SAP client.
- * Traveled to sites throughout the US to meet with existing finance management and staff to develop and implement in SAP processes that were being performed in existing business systems and to train management and staff in SAP.
- * Traveled to UK to assist UK team in implementing SAP FI/CO at UK sites and to gain knowledge in replicating in US the UK business service center / shared services model.
- * Collaborated with UK counterparts to share knowledge and resolve issues as they arose.

Popoff Meat Company

Controller

November 2005 - February 2006 (4 months)

- * Managed accounting operations; compiled and reported financial results to owners.
- * Performed accounting operations for a separate restaurant entity, including general ledger, payables, and payroll.
- * Managed accounting staff of four individuals in accounts payable, accounts receivable, and HR/payroll.
- * Negotiated payment terms with vendors and resolved customer A/R issues.
- * Administered Microsoft Dynamics GP version 8 environment for 10 users, resolved any DGP-related issues that arose, and trained users in its proper usage.

Mobility Products Unlimited, LLC

Controller

October 2003 - November 2005 (2 years 2 months)

- * Responsible for preparing monthly financial statements and coordinated month-end processes to ensure timely close.
- * Administered the Microsoft Dynamics GP version 8 environment (including ISV software) for 30 users, established and monitored SQL database maintenance plans, installed service packs, resolved any DGP-related issues,

provided training and support to all DGP users, and created SQL queries to create reports from DGP tables.

- * Managed and provided mentoring for accounting staff (accounts payable, accounts receivable, and payroll).

- * Developed and implemented processes to streamline operations within accounting, purchasing/inventory, and billing/collections departments.

Gibson Musical Instruments

Senior Business Analyst

November 2002 - August 2003 (10 months)

- * Primary source for resolving all issues related to usage of Microsoft Dynamics GP version 8 environment (including ISV applications) for 13 company databases and 75 users, requiring in-depth knowledge of the following modules: Financial/General Ledger, Sales/Receivables, Purchasing/Payables, Sales Order Processing, Inventory Control, Purchase Order Processing, Collections Management, System Manager, Report Writer, and FRx.

- * Provided on-site and telephone training and support to all DGP users.

- * Responsible for training approximately 75 employees in the proper usage of DGP.

InterDyn - Signia Solutions

Enterprise Applications Consultant

May 2002 - November 2002 (7 months)

- * Implemented Microsoft Dynamics GP version 8 (including ISV applications) at client sites, upgraded DGP environments, assisted in migrating clients from legacy systems to DGP version 8 for a diverse range of business clients, from small businesses to large multinational corporations and provided DGP training to users.

- * Enhanced clients' utilization of DGP through on-site and telephone coaching.

Paragon Rehabilitation

Financial Analyst

November 1999 - May 2002 (2 years 7 months)

- * Administered all aspects of the Microsoft Dynamics GP version 5.5 environment (including Mekorma) for 5 company databases and 30 users, including: configuring and installing additional DGP modules and ISV applications, upgrading software and ISV applications, resolving any DGP-related issues, upgrading environment to version 6, developing and maintaining daily SQL maintenance plans, and performing year-end close.

- * Created several databases that interfaced directly with DGP, and wrote several Microsoft Access queries and reports that provided demonstrable efficiencies for many departments within the company. Created integrations that imported weekly payroll, monthly billing, and monthly cleared checks into DGP that resulted in significant financial savings.
- * Compiled and evaluated semi-monthly productivity calculations and monthly operational analysis data reports for over 130 facilities to corporate management and resolved any related issues.
- * Developed annual individual facility budgets with the CFO and four Regional Vice Presidents.
- * Priced potential new contracts with various pricing methodologies in consultation with the sales department to determine feasibility of acquiring new business.

Greater Nashville REALTORS®

Accountant & Systems Manager

May 1990 - November 1999 (9 years 7 months)

- * Solely responsible for all accounting functions for three corporations and two commercial chapters, including preparation of monthly financial statements for respective boards of directors, formulating and gaining approval of each corporation's annual budgets (exceeded \$3M), and working directly with auditors in their annual audits.
- * Sole administrator of corporation's Novell and Windows NT computer networks; Real World accounting software, medical and dental insurance plans, and voice mail system; developed and implemented all computer programs (utilizing Microsoft Access and UNIX-based ACE programs) necessary for the corporations' daily operations.

Education

Belmont University - Jack C. Massey College of Business

Masters, Accountancy · (1994 - 1995)

Austin Peay State University

BS, Mathematics · (1986 - 1989)